

Mathew & Associates Ltd.

Financial Restructuring Services

310-80 Corporate Drive

Toronto Ontario M1H 3G5

Tel: 416-915-3320

FOR OFFICE USE ONLY

Date: ____/____/____
Year/ month / day

PB ____ CP ____ Division I ____ J ____

Initial Payment: \$ ____ Monthly payments: \$ ____ # of months: ____ Total amount: \$ ____

Comments: _____

NOTE: PLEASE COMPLETE ALL SECTIONS; WE WILL NOT BE ABLE TO SIGN YOU UP, IF WE DO NOT HAVE ALL THE ANSWERS

IF YOU HAVE ANY QUESTIONS, PLEASE CALL US, WE WILL BE PLEASED TO HELP YOU

LAST NAME:		ALL GIVEN NAMES:	
ARE YOU KNOWN BY ANY OTHER NAMES?		OCCUPATION:	
ADDRESS:		APT#	CITY:
PROVINCE:	POSTAL CODE:	AT ADDRESS SINCE ____/____/____ Year / month / Date	

LEVEL OF EDUCATION:

TELEPHONE NUMBERS:		
RESIDENCE: () _____	WORK: () _____	EXT _____
CELL: () _____		
EMAIL:		
S.I.N. ____/____/____	BIRTHDATE: ____/____/____ year / month / day	GENDER: M / F

MARITAL STATUS: COMMON-LAW: _____ SINGLE: _____ DIVORCED: _____ SEPARATED: _____ MARRIED: _____ WIDOWED: _____		AS OF: _____/_____/_____ year / month / date
SPOUSE DATE OF BIRTH	OCCUPATION	
NUMBER OF PERSONS AGE 17 OR UNDER WHO RELY ON YOU FOR FINANCIAL SUPPORT: _____		
SPOUSE LAST NAME	SPOUSE GIVEN NAME	

Information for all dependents in household:

Name(s)	Relationship	Date of Birth

EMPLOYMENT INFORMATION

NAME OF CURRENT EMPLOYER ADDRESS AND TELEPHONE NUMBER:	POSITION:	EMPLOYED SINCE: _____/_____ year / month
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IF THERE IS MORE THEN ONE EMPLOYER DURING CURRENT YEAR, PLEASE FILL OUT PAGE 8

BUSINESS INFORMATION

<p>Have you ever owned or had an interest in a business in the last five years? --- Y / N Percentage of ownership _____%</p> <p>HAVE YOU BEEN SELF EMPLOYED ? ----- Y / N</p> <p>Name of business / Self Employment _____</p> <p>Address: _____ City: _____</p> <p>Province: _____ Postal Code: _____</p> <p><u>Details of business:</u></p> <p>When commenced: _____ When ceased: _____</p> <p>Nature of business: _____ _____</p> <p>Type of ownership: Corporation: ___ Sole Proprietorship: ___ Partnership: ___</p>	<p>Percentage of debts incurred in business: _____%</p> <p>Names of Partners/Directors:</p> <p>1 _____</p> <p>2 _____</p> <p>3 _____</p> <p>4 _____</p>
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CAUSES OF INSOLVENCY

<p>Describe what in your opinion, caused your current financial problems: _____ _____</p> <p>Have you previously been bankrupt?-----Y / N</p> <p>Have you previously filed a proposal? -----Y / N</p>

TRANSFER OF ASSETS

Have you disposed of/transferred or pledge property (RRSP's, RESP's, Vehicles, Real Estate) in the last 12 months?----- Y / N

If yes, specify approximate date, net proceeds and disposition of proceeds: _____

Have you made excess payments to creditors in the last 12 months? ----- Y / N
(In the thousands of dollars)

If yes, provide details: _____

Have you had property seized by creditors in the last 12 months? ----- Y / N

If yes, provide details: _____

Have you sold, disposed of or transferred property in the last 5 years? ----- Y / N

If yes, specify approximate date, net proceeds and disposition of proceeds _____

Have you made any gifts to relatives or others over \$500 in the last 5 years? ----- Y / N

If yes, provide details: _____

Do you expect to receive extra sums of money in the next 12 months? ----- Y / N
(Inheritance, lawsuit, etc. Other than your usual income)

If yes, provide details: _____

ASSETS

DESCRIPTION/COMPANY	ESTIMATED VALUE
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Real Estate House/Land/Cottage		
Household Furniture and Effects <i>(up to \$11,300)</i>		
Personal Effects <i>(up to \$5,650)</i>		
Cash Surrender Value of Insurance Policies		
Stocks, Bonds and Investments		
RRSP's, RRIF's, GIC's and RESP's		
Automobile(s), Truck(s), Van(s) (Year/Make/Model) <i>(mpt up to \$5,650 at liquidation value)</i>		
Recreational Vehicle(s) Snowmobiles, trailer(s) or mobile home		
Tools of the Trade <i>(up to \$11,300 at liquidation value)</i>		
Other Assets of Value		
Ownership of Corporations		

INCOME DETAILS

	DEBTOR	SPOUSE
Net Employment Income		
Net P/T Employment Income		
Child Support		
Child Tax Benefit		
Alimony		
EI		
Social Assistance		
Net Self-Employment Income-est.		
DISABILITY		
Pension O.A.S		
Pension C.P.P		
Rental Income		
Less: Rental expenses		
Net Rental Income		
W.S.I.B Benefits		
TOTAL:		

MONTHLY NON-DISCRETIONARY EXPENSES

BANKRUPT SPOUSE/OTHER

Child support payments		
Spousal support payments		
Child care		
Medical condition expenses		

MONTHLY DISCRETIONARY EXPENSES: (FAMILY UNIT)

HOUSING EXPENSES

LIVING EXPENSES

Rent/Mortgage/Room & Board	\$	Food/Grocery	\$
Property taxes/Condo fees	\$	Laundry/Dry Cleaning	\$
Heating/Gas/Oil	\$	Grooming/Toiletries	\$
Telephone/Cell Phone	\$	Pet supplies	\$
Cable/Internet	\$	Clothing	\$
Hydro/Water	\$		

PERSONAL EXPENSES

TRANSPORTATION & INSURANCE EXPENSE

Smoking/Alcohol	\$	Car Lease/Payments	\$
Education	\$	Repair/maintenance/gas	\$
Entertainment/Sports	\$	Parking	\$
Gifts/Charitable Donations	\$	Public Transportation	\$
Dental	\$	Vehicle Insurance	\$
		House Insurance	\$
		Life Insurance	\$

SUBTOTAL _____

PAYMENTS

To the estate	\$	Payment to the proposal	\$
Spousal payment to the estate	\$	Spousal payment to the proposal	\$
To secured creditor	\$	Other	\$

TOTAL MONTHLY DISCRETIONARY EXPENSES (FAMILY UNIT): \$ _____

INCOME HISTORY

**MORE THAN ONE EMPLOYER IN CURRENT YEAR OR DIFFERENT SOURCES OF INCOME IN CURRENT
YEAR**

Last Year Income Taxes filed _____

**IF YOU RECEIVED DIFFERENT SOURCES OF INCOME OR HAD DIFFERENT EMPLOYERS IN
THE CURRENT YEAR
PLEASE FILL OUT THE FORM BELOW**

DATE	INCOME SOURC/ EMPLOYER NAME & ADDRESS	SALARY/WAGES

PLEASE UNDERSTAND THAT THE INFORMATION PROVIDED ON THIS APPLICATION WILL BE USED TO PREPARE YOUR FINANCIAL AFFAIRS WHICH WILL BE SWORN UNDER OATH AS BEING, TO THE BEST OF YOUR KNOWLEDGE AND BELIEF, A FULL, TRUE AND COMPLETE STATEMENT OF YOUR FINANCIAL AFFAIRS.

NAME OF APPLICANT:

SIGNATURE:

DATE:

PLEASE PROVIDE COPIES OF THE FOLLOWING DOCUMENTS

- Application
- Provide One: Birth Certificate, Passport, Citizenship, Residence, Landed papers, Drivers Licence
- SIN card
- Proof of payment of support, alimony, medical, and child care
- Vehicle(s) ownership & insurance
- Life insurance policy(s) and current balance if any
- RRSP's, RESP's, Stocks, bonds, savings, pension (statements & balance)
- Corporation financial statements (balance sheet, statement of income and expenses)
- Bills, Loans, security documents, judgments, garnishments, court documents
- Mortgage(s) statement(s) (current balance) (penalty)
- Contracts (deed) of purchase of house or any other real estate
- Opinion of value (by real estate agent, signed)
- Trust Ledger or Statement of Adjustments (sale of house)
- Last pay stub or income and expense information of current year (if self employed)
- Spouse income information
- Child tax income proof
- 2008 income tax assessment
- Checkbook
- \$_____ Cash/Cheque or Money Order made to Mathew & Associates Ltd.
- Change bank account
- Credit cards (sign up date, give to Trustee)
- _____
- _____